

STATEMENT GUIDE

DOG BITE INJURY - CLAIMANT

Opening

This is (name of adjuster) conducting a recorded interview ("in person" or "by telephone") with (name of person being interviewed) on (date of interview) concerning an incident which took place on (date of incident) at (location of incident).

Permission

1. Do you understand that this interview is being recorded?
2. Is it being recorded with your permission?

Identification

1. Would you state your full name, and spell your last name, please?
2. What is your date of birth?
3. What is your social security number?
4. What is your home address?
5. What is your home, cell, and work telephone numbers?
6. Are you single or married?
 - What is your spouse's name?

Employment

1. Where are you employed?
2. Who is your supervisor?
3. How long have you worked there?
4. What is the nature of your job?

Incident Date, Location & Weather

1. What was the date and time of the incident?
2. What were the weather conditions?

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3. Describe the area where this incident occurred?
 - Was it a fenced area?
 - Did you have permission to be in the area?
 - Is there a door or locked gate on the fence?
 - Did you know there was a dog inside?
 - Were any objects obstructing your view of the dog?
 - Were there any warning signs posted that a dog was in the area?
 - What did the sign say?
 - Is the area well lighted?
4. What is the name, address, and telephone number of the owner of the property?
 - What is your relationship to the owner of the property?
5. What is the name, address, and telephone number of the owner of the dog?
 - What is your relationship to the owner of the dog?
6. Have you ever met the dog before this incident?
 - How often did you see the dog?
 - When was the last time you saw the dog?
 - Did you do anything to the dog the last time you saw it?
 - Describe how the dog acted around you before this incident?
7. Describe the dog.
 - What is the name of the dog?
 - How old is the dog?
 - What breed is the dog?
 - What sex is the dog?
 - What size is the dog?
8. Was the dog confined or tied up when this incident occurred?
9. Was the dog teased or provoked prior to this incident occurring?

Incident Details

1. Describe the incident.
 - Why were you at the location when this occurred?
 - Explain what you were doing before and leading up to the incident.
2. How many people were with you when this incident occurred?
 - What are their names, addresses, and telephone numbers?
 - Where were they located when this incident occurred?

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Alcohol & Medications

1. Had you been drinking prior to this incident occurring?
 - Where did you drink the alcohol?
 - Where was it purchased?
 - Who purchased it?
2. Were you taking any prescription or nonprescription medication when this occurred?
 - What were you taking?
 - How much did you take?

Witnesses

1. Were there any witnesses to this accident?
 - What are their names, addresses, and telephone numbers?
2. Where were they located when this incident occurred?

Police Investigation / Post Incident Discussions

1. Who investigated the accident? (City police, sheriff, or state patrol)
2. What was the outcome?
3. Did you overhear any conversation between the police officer and the other person?
 - What was said in each conversation?
4. Did you have any conversation with the other person or witness?
 - What was said in each conversation?

Injuries & Lost Wages

1. Were you injured in this incident?
 - What type of injury did you have?
 - Were you treated in a hospital?
 - Which hospital? Where?
 - How long were you confined?
 - What doctor is treating you for your injuries?
 - Have you recovered from the injuries which you sustained?
 - Describe any expenses or losses you incurred as a result of your injuries?
 - Were you required to lose time from your employment?
 - For what period of time?

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2. Was anyone else injured in this incident?
 - Who was injured?
 - What type of injuries did they have?
 - Were they treated in a hospital?
 - Which hospital? Where?
 - How long were they confined?
 - What doctor is treating them for their injuries?
 - Have they recovered from their injuries?
 - Were they required to lose time from their employment?
 - For what period of time?

Previous Incidents

1. Have you ever had any other injuries or incidents with dogs?
 - Explain the details of the incident.
 - When did it occur?
 - Where did it occur?
 - Were you injured?
 - What type of injury did you receive?
 - How long were you out of work?

Closing

1. Is there anything you would like to add regarding this incident?
2. Have you understood all of the questions asked?
3. Is all of the information that you have given true to the best of your knowledge?
4. Do you understand that this interview has been recorded?
5. Was it recorded with your permission?

Thank you. This concludes our interview.